

Agenda

Village of Barons Regular Council Meeting Tuesday, October 8, 2024 At 7:00 p.m.

1. Call to Order
2. Public Hearing for Bylaw #761 – Land Use Bylaw Amendment
3. Guests: Jackie Seely – Municipal Relations, STARS Air Ambulance
3. Approval of Agenda
4. Approval of September 10, 2024 Regular Council Meeting Minutes
Approval of September 19, 2024 Special Council Meeting Minutes
Approval of October 3, 2024 Special Council Meeting Minutes
5. Business Arising
 - a. Telus Agreement
 - b. Repeal of Rental Policy
6. Village Foreman Report
7. Administrator Report
8. Correspondence
9. Financial Report
10. Committee Reports
 - a. ORRSC (Oldman River Regional Services Commission)
 - b. Green Acres
 - c. CFLR (Community Futures Lethbridge Region)
 - d. FCSS (Family and Community Support Services)
 - e. Mayors and Reeves
 - f. Chinook Arch Library System
 - g. AG Society
 - h. Emergency Advisory Committee
 - i. Carmangay Library
11. New Business
 - a. Green Acres Support Letter
 - b. ATCO Franchise Fee
 - c. AG Society Turkey Bingo Donation Request
 - d. Harassment Policies Review
1. Closed Session
2. Adjournment

**VILLAGE OF BARONS
IN THE PROVINCE OF ALBERTA
BYLAW NO. 761**

BEING a bylaw of the Village of Barons in the Province of Alberta, to amend Bylaw No. 677 being the municipal Land Use Bylaw.

WHEREAS the Council of the Village of Barons desires to amend the regulations and criteria of shipping containers within specific land use districts of the municipality within Land Use Bylaw No. 677.

AND WHEREAS the general purpose of the proposed amendments is to modify the shipping container standards in Schedule 5, Section 14.9 to clarify the requirements of the section are required at the Development Authority's discretion.

AND WHEREAS the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 as amended, the Council of the Village of Barons, in the Province of Alberta, duly assembled does hereby enact the following:

1. That Schedule 5, Section 14.9 be amended by deleting the strikethrough text and replacing it with the underlined text:

To ensure that the design, character, and appearance of the finished shipping container is compatible with other buildings in the vicinity and that the design, character, and appearance of the shipping container is consistent with the purpose of the residential land use district, the Development Authority ~~shall~~ may require that any shipping container be subject to the following conditions of approval:

2. That the aforementioned amendment to Land Use Bylaw 677, shall make use of formatting that maintains the consistency of the portions to the bylaw being amended.
3. Bylaw No. 761 shall come into effect upon third and final reading thereof.
4. Bylaw No. 677 is hereby amended and consolidated.

READ a **first** time this 11th day of June, 2024.

Mayor – Dan Doell

Chief Administrative Officer – Jen Durell

READ a **second** time this ____ day of _____, 2024.

Mayor – Dan Doell

Chief Administrative Officer – Jen Durell

READ a **third** time and finally PASSED this ____ day of _____, 2024.

Mayor – Dan Doell

Chief Administrative Officer – Jen Durell

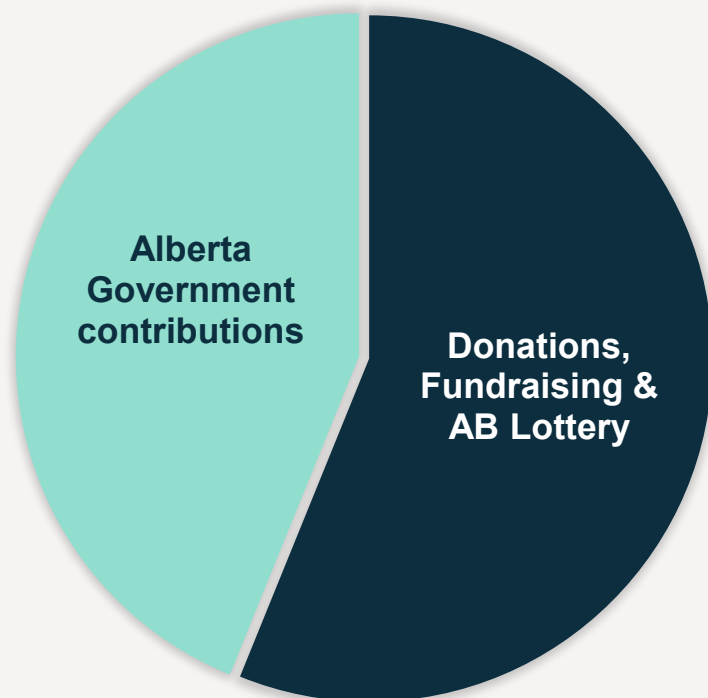
A paramedic wearing a white helmet with an MSA logo, a white face mask, and blue gloves is attending to a patient in the back of an ambulance. The patient is lying down, and medical equipment, including a monitor displaying vital signs, is visible. A large red diagonal stripe runs across the image from the top left to the bottom right.

CRITICAL CARE, ANYWHERE

The best hope, in a worst-case scenario.

 **STARS**®

STARS ALBERTA, FY24-25



Direct Operating Costs
\$34.2 million

Government Contribution
\$15 million

Donations, Fundraising & lotteries are needed to cover **56%**
of direct operational costs in Alberta



ESSENTIAL SERVICES FOR ALL, RURAL

New! 9 rural municipalities

New! 14 urban municipalities

- 94% Rural Alberta in partnership
- 75% Regional Leaders
- Requests pending

Partnership ensures robust health & safety network

(9) MUNICIPAL LEADERS

- Achieve \$500,000 (+) cumulative support
- Fixed Rate / Standing Motion
- Included in protective services budget

2023 Welcome Sturgeon County

2024 Welcome Birch Hills County

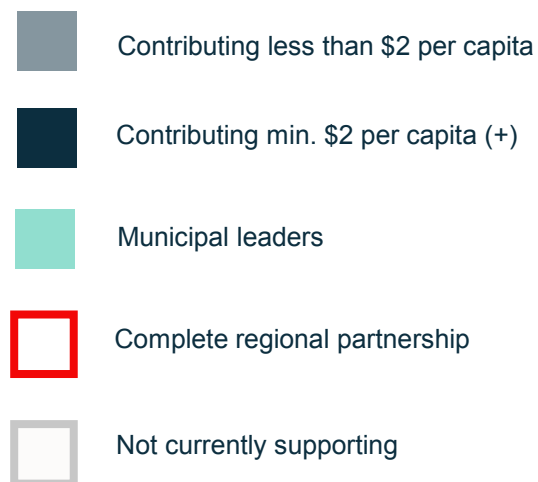
REGIONAL LEADERS

Building partnerships within.

- Fixed rate - alleviate fluctuation
- Based on minimum \$2 per capita

PEACE RIVER REGIONAL DISTRICT, BC

Hudson's Hope, BC
City of Fort St. John, BC
Taylor, BC
City of Dawson Creek, BC
Pouce Coupe, BC
Chetwynd, BC
Tumbler Ridge, BC

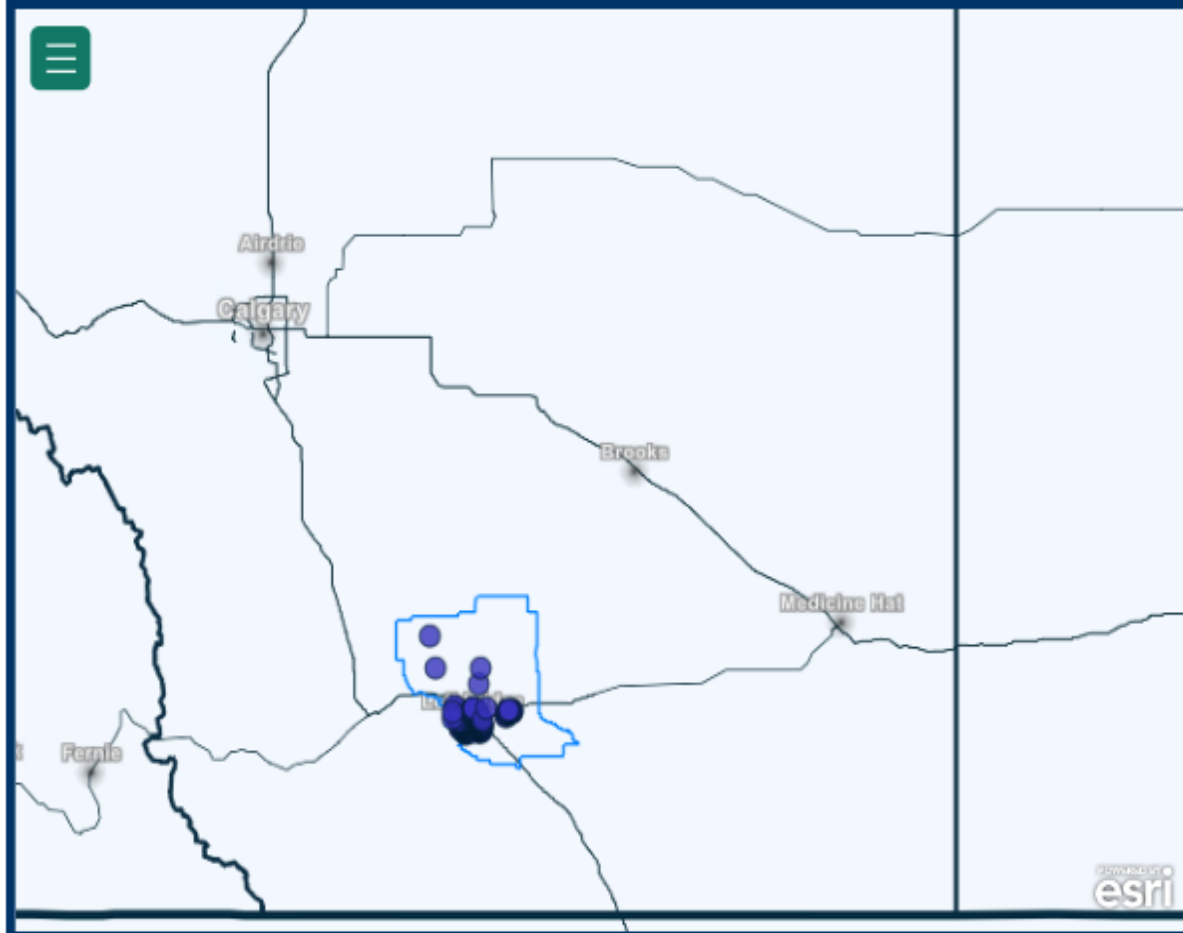


Within Lethbridge County Boundaries @ Sept. 15, 2024	2019	2020	2021	2022	2023	2024	TOTAL
Near Barons (scene call)	1						1
Near Coaldale (scene calls)			1		1	1	3
Near Coalhurst (scene call)					1		1
Lethbridge Hospital critical inter-facility transfers	59	68	67	75	79	68	416
Near Lethbridge (scene calls)		2	3	2		1	8
Near Nobleford (scene call)				1			1
Near Picture Butte (scene calls)			2	3			5
TOTAL *Avg. 1 (+) missions per week / 73 missions per year	60	70	73	81	81	70	435

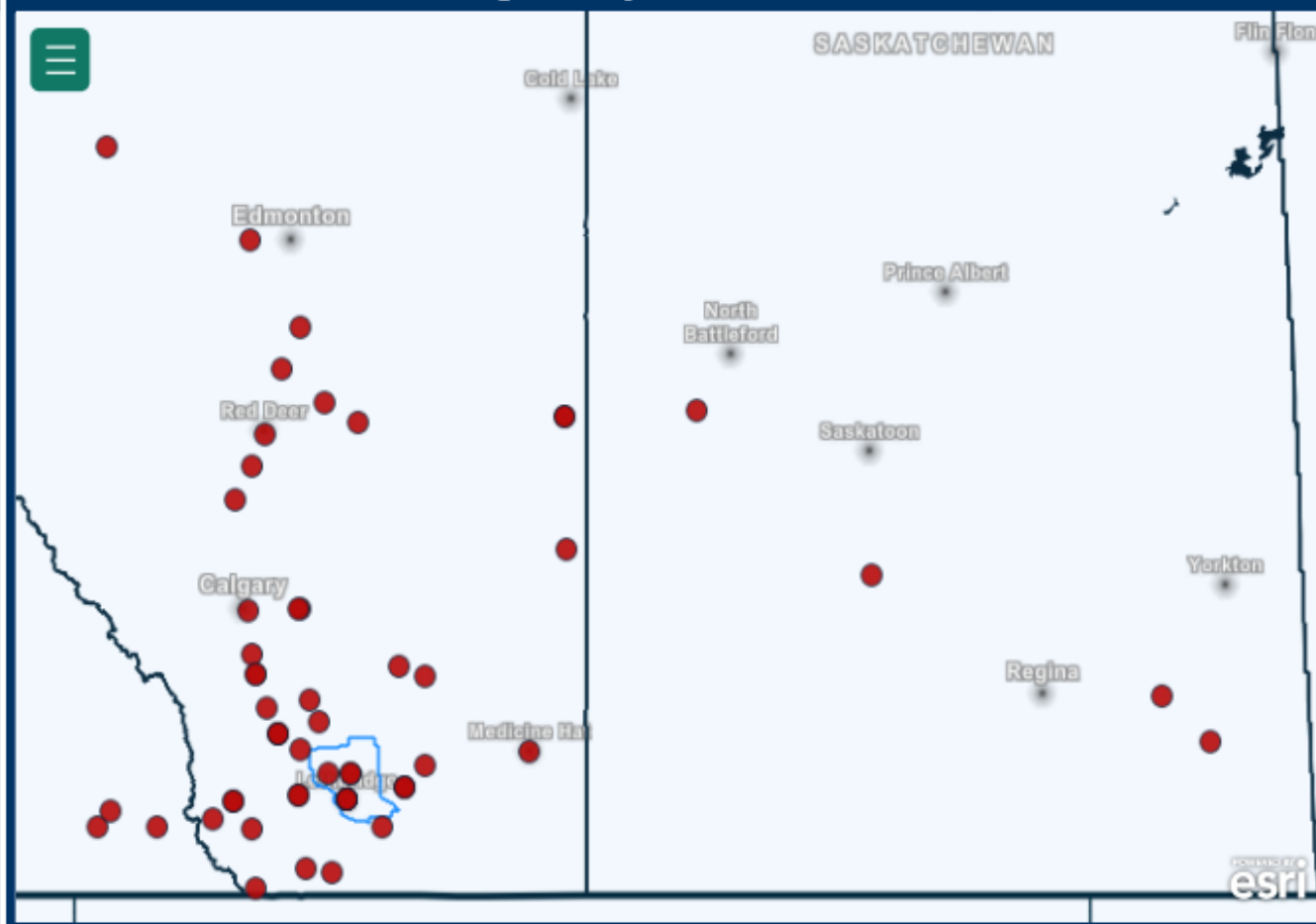


Within Lethbridge County Boundaries - Patients Flown by STARS (2010-Present)

Lethbridge County Residents Flown by STARS

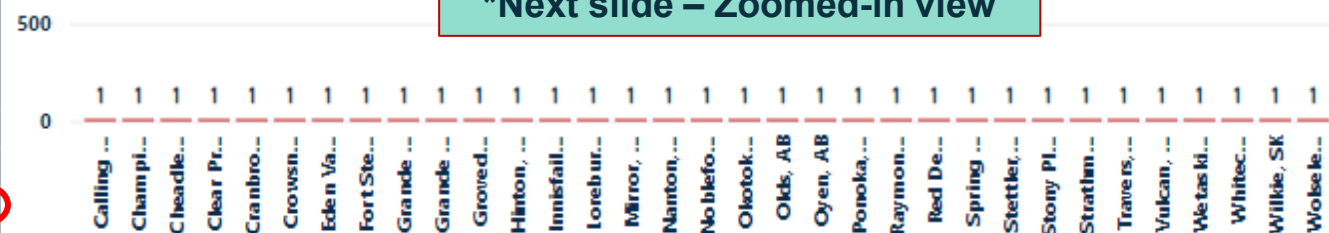


Locations where Lethbridge County Residents Travelled and Needed STARS



Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Lethbridge	36	45	36	36	36	189	456
Coaldale	5	4	6	4	6	25	57
Picture Butte	0	4	2	3	0	9	16
Coalhurst	4	0	2	1	1	8	13
Nobleford	0	0	2	0	1	3	11
Barons	0	0	0	0	0	0	1
Total	45	53	48	44	44	234	554

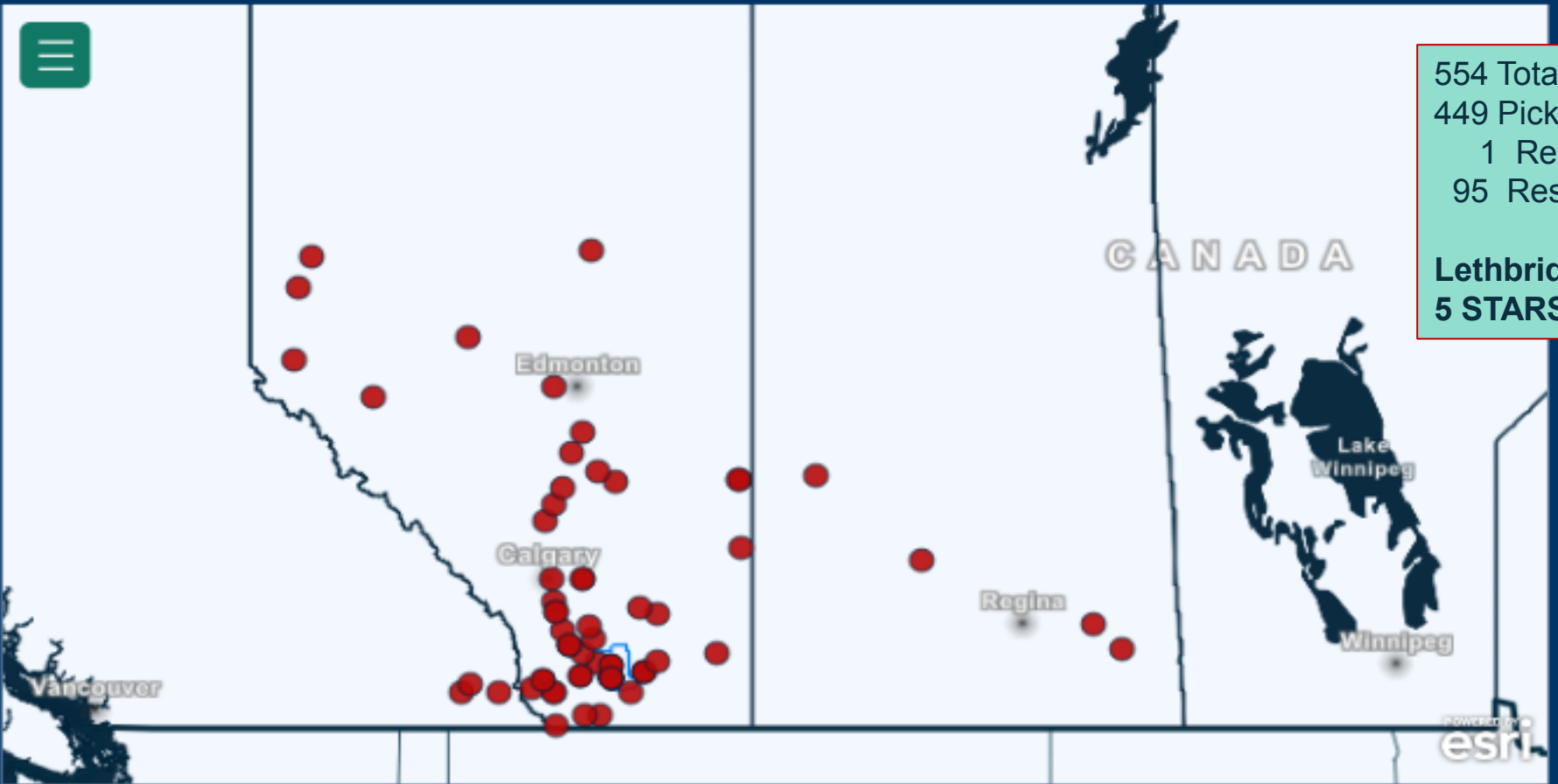
Count by Pickup Location



*Next slide – Zoomed-in view

Within Lethbridge County Boundaries - Patients Flown by STARS (2010-Present)

Locations where Lethbridge County Residents Travelled and Needed STARS



554 Total area residents flown since 2010
449 Picked up in Lethbridge County
1 Resident flown from Barons
95 Residents flown from 52 other locations

Lethbridge County residents served by
5 STARS bases across 3 provinces.

Count by Pickup Location



Accidents and illness happen . . . anywhere.

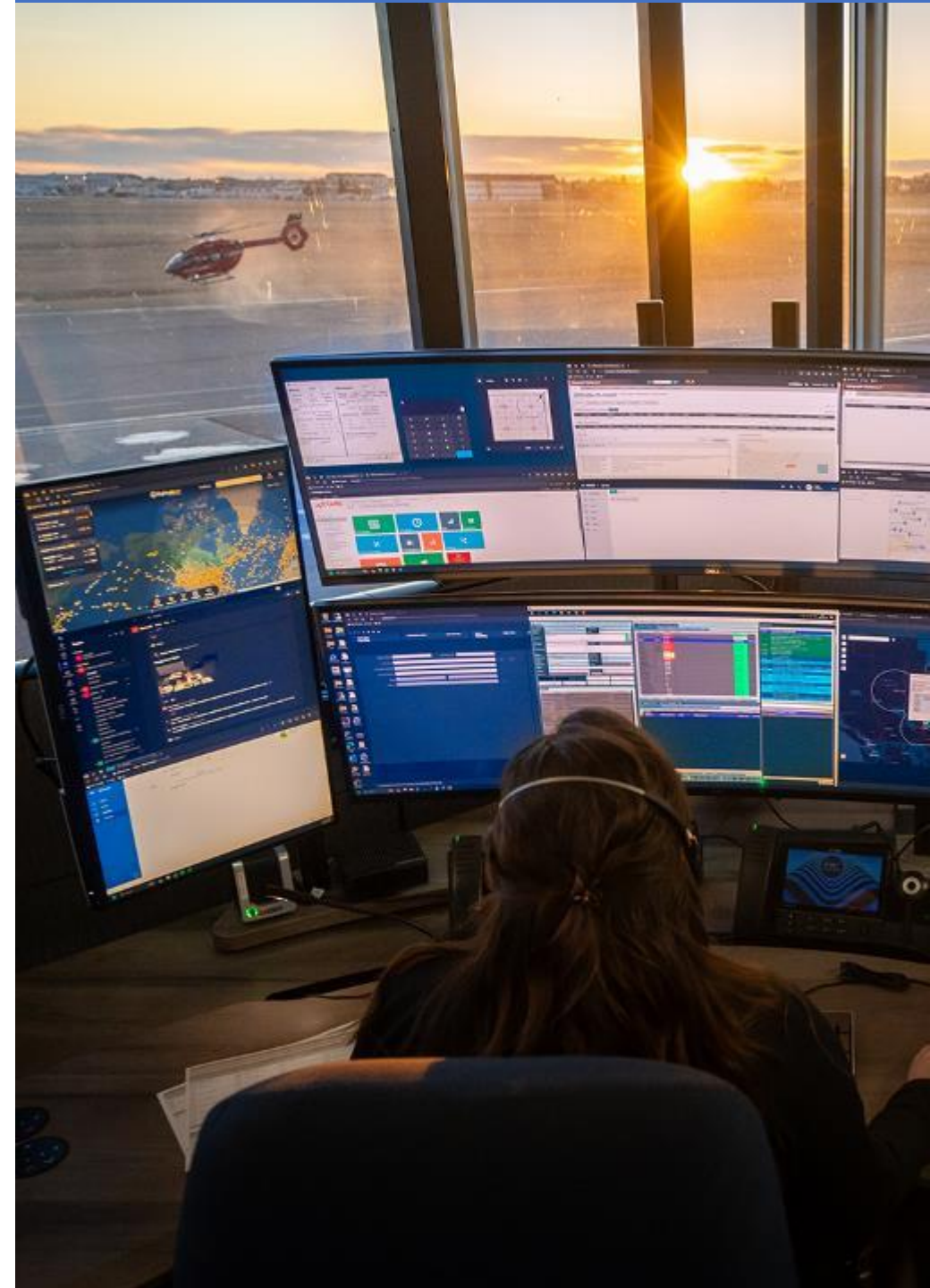
MORE THAN RAPID TRANSPORT

STARS EMERGENCY LINK CENTRE (ELC)

- Integrated with all dispatch centres and resources
- Precise mapping coordinates
- Dispatches HALO and HERO response
- 37,000 emergency requests per year

STARS TRANSPORT PHYSICIANS

- Medical and procedural guidance
- Every critical call / All modes of transport
- Ground Ambulance, rotary wing, fixed wing
- Scheduling logistical arrangements with receiving Doctors and Hospitals
- Virtual care supports rural healthcare professionals



A helicopter is shown in flight against a sunset sky. The helicopter is dark-colored with a Canadian flag on the tail. The sun is low on the horizon, creating a bright orange glow. The sky transitions from orange to blue. The helicopter is positioned on the left side of the frame, flying towards the right. The text is on the right side of the frame.

GENERATIONAL INVESTMENT H145 FLEET (10)

- Campaign completed
- All bases H145 operational
- Night Vision Goggles (NVG)

First Civilian Organization in Canada (2002)





Handheld i-stat Lab

Vital test results in
under two minutes

- ✓ Hemoglobin
- ✓ Blood Gases
- ✓ Electrolytes

H145 INTENSIVE CARE UNIT



TIME – TOOLS - TALENT



Hamilton T-1 Ventilator

Fully featured (ICU)

Adult / Pediatric / Neonatal

Optimal ventilation therapy in transit

Universal Blood

1st HEMS in North America!

Increased to 4 Units

A Canadian First! New Blood Plan

Octaplex – Reverse anticoagulation

Fibrinogen – Promotes blood clotting



Video Laryngoscope

Advancement in intubation

Video screen view of trachea

Difficult airway management

Trauma / Burns / Crushed on impact



TIME – TOOLS - TALENT



EZIO Drill

Time-sensitive

Life-threatening cases

Immediate IV access

Stabilization / Pain Management

Handheld Ultrasound

(test results for rapid diagnosis)

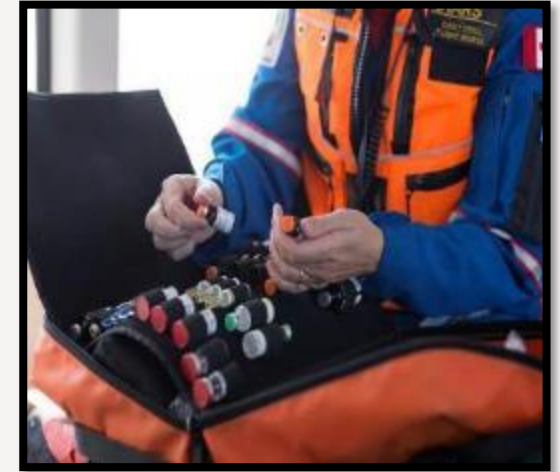
Collapsed lungs

Trauma-related internal bleeding

Heart abnormalities

Fetal compromise

*Expedite treatment plans



Pain Management Drugs Thrombolytics

(stroke patients / requires CAT scan)

*Physicians kit includes:

Central venous catheterization

Temporary pacemaker



VILLAGE OF BARONS

OUR REQUEST

\$1 per capita

2025

Alberta Municipalities In Partnership

BENEFITS

- Lethbridge County & area average 73 missions per year
- STARS provides physical and virtual response
- Enhancing rural healthcare
- 24/7 access to STARS across Western Canada
- No cost to the patient.

A LIFE IS SAVED EVERY DAY. YOUR PARTNERSHIP MAKES IT POSSIBLE.



**MINUTES OF REGULAR MEETING OF COUNCIL
of the Village of Barons
September 10, 2024**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor
Jen Durell, Administrator
Brian Passmore, Village Foreman

Absent: *None*

Recording Secretary: Jen Durell, Recording Secretary

Call to Order: Call to order at 7:00 p.m.

Guests: None

Approval of Agenda: Councillor Bishop requests two additions to the agenda.

Motion made by Councillor Bishop to add the broadcasting of council meetings to the agenda under new business.

Discussion was held.

In favour: Councillor Bishop

Opposed: Mayor Doell and Deputy Mayor Gorzitza

Motion Defeated

Councillor Bishop requests that Council Code of Conduct discussion be moved to new business.

Motion made by Councillor Bishop to move this item from the closed session to the new business.

Discussion was held.

In favour: Councillor Bishop

Opposed: Mayor Doell and Deputy Mayor Gorzitza.

Motion defeated

Motion made by Deputy Mayor Gorzitza to approve the agenda as presented. Carried unanimously

Minutes:

To accept the minutes of the June 11, 2024 Regular Council Meeting minutes as presented.

**Motion made by Deputy Mayor Gorzitza. to accept the minutes of the June 11, 2024 Regular Council meeting as presented.
Carried unanimously**

To accept the minutes of the June 13, 2024 Special Council Meeting minutes as presented.

**Motion made by Mayor Doell to accept the minutes of the June 13, 2024 Special Council meeting as presented.
Carried unanimously**

To accept the minutes of the July 18, 2024 Special Council Meeting minutes as presented.

**Motion made by Deputy Mayor Gorzitza. to accept the minutes of the July 18, 2024 Special Council meeting as presented.
Carried unanimously**

To accept the minutes of the August 6, 2024 Special Council Meeting minutes as presented.

**Motion made by Mayor Doell to accept the minutes of the August 6, 2024 Special Council meeting as presented.
Carried unanimously**

Business Arising:

None

Village Foreman Report:

Still having some issues at the water plant with the pressure transmitter. Have ordered another one to replace it. It has come back online so it is not registering any readings. Not sure where the water came in to disable the pressure transmitter initially. An Arbourist has been engaged to deal with the tall trees in the Village. Will start work on the Elm trees as of October 1. Have been working on cleaning up some of the trees that they can reach, but some can't be dealt with until October 1 when we can trim the elm trees due to the risk of Dutch Elm disease. Councillor Bishop asks what the status of the sewer project is. Foreman Passmore says that they have equipment on site currently. Councillor Bishop asks about the plow issue for the truck. Foreman Passmore has concerns regarding the plow and its age. Says if Council is wanting to sell the old town truck, then they should sell it as is with the plow as the current plow blade will probably need maintenance once this season is done. Speaks of cost to mount the current plow to the new truck vs the cost of buying a brand-new blade for the

new truck. Says that the mount on the old truck is not useable for the new truck, and by next year the plow will need new pins and bushings. It was suggested that the Village should just get a new blade put on the new truck.

Administrators Report:

Administration has completed the adjustment of all tax rolls affected by the minimum tax as per Council's direction. Attended the LGAA Conference, as in previous years there were great learning and networking opportunities. The CCBF (Canada Community Building Fund) Application was approved, which is what we are using to cover the Municipal portion of the sewer lagoon project. Moved our water license over to the new DRAS (Digital Regulatory Assurance System) system that Alberta Environment is now asking all Municipalities to use for annual reporting. Distributed food bank donations from Family Fun Day to the Picture Butte Food Bank – The Village collected \$409 in cash, as well as 158 pounds of food during breakfast.

Submitted Insurance renewal forms. Assessment Review Board hearing is now scheduled for October 17th at 1:30 pm and the Community Hall has been booked for this. Administrator Durell arranged for a free potato giveaway, which was a overwhelming success. Many residents attended, as well as others from outside the community. The GIC's that matured in July have been reinvested. The sewer lagoon project is underway. The concrete is now poured for the foundation of the new pumphouse, as well as all the electrical conduit has now been completed. The Village is just waiting for the last land agreement to be executed, and then the work will begin to replace the trunk main.

Had multiple issues at the campground over the summer, which prompted Administration to close the campground as a temporary measure to alleviate the concerns of the nearby residents.

The property which was lost due to a fire last year has now been sold, and work is underway to remediate the property.

Administration has been in contact with our AFFRCS radio technician regarding our radios. The Village has sent them away to get reprogrammed so they can be used for Emergency Management purposes. Attended numerous meetings over the summer. Attended a meeting with the Barons School Principal and FCSS regarding the lack of programming and outreach within the Village. FCSS is wanting to bring more programs to the Village in conjunction with the Village and Barons School. Discussion was had as to what would be most utilized or needed. Tentatively planned is youth programming, programming for seniors and increased seniors' services, continued programming for the LGM community, as well as having weekly food bank deliveries. The School has offered to run the food bank portion from their location and the Village has provided a freezer for the purpose of same, as

requests have been made by seniors to have frozen meals and/or goods available. If the programming goes ahead as planned, FCSS will require a volunteer to assist in packing and distributing the food bank items at the school.

Correspondence:

- June Bank Reconciliation
- Municipal Affairs – 2025 Fire Services Training Program Grant
- Municipal Affairs – CCBF Funding Negotiations
- Town of Coaldale – Invitation to attend the Grand Opening of the Shift Community Recreation Centre
- ORRSC – New Service Opportunity – Development Processing and Support
- Lethbridge County – Invitation to Summer Community Events
- Village of Carmangay – Invitation to Sports Day
- Town of Coaldale – Invitation to Summer Fest
- Expression of Concern from Resident
- July Bank Reconciliation
- Municipal Affairs – CCBF Agreement Allocations
- Community Peace Officer Monthly Report – July
- Town of Nobleford – Open House Invitation
- August Bank Reconciliation

Motion made by Deputy Mayor Gorzitza to accept the correspondence as presented. Carried unanimously

Financial Reports: Council was presented with the accounts payable and monthly statement for the months of June, July and August, 2024.

Motion made by Deputy Mayor Gorzitza to approve the accounts payable for the months of June, July and August, 2024. Carried unanimously

Motion made by Mayor Doell to approve the monthly statement for June, July and August, 2024. Carried unanimously

Committee Reports:

- a) **ORRSC**
Discussed other municipalities joining ORRSC.
- b) **Green Acres**
No meetings were held in the summer. Next upcoming meeting will be at the end of September.
- c) **CFLR (Community Futures Lethbridge Region)**
Next meeting at the end of September.

- d) **FCSS (Family Community and Social Services)**
Received the ACP Grant for the Community Needs Assessment Project.
- e) **Mayors and Reeves**
Meeting was well attended. Next meeting will be held in Red Deer on November 1. No meeting in October for the Lethbridge region.
- f) **Chinook Arch Library System**
Discussed how things were going at Chinook Arch. Discussed what programs people were joining. Discussed costs and the financial struggles everyone is facing.
- g) **AG Society**
Breaks for the summer. Hosted Family Fun Day. Attendance was a little less than last year. Dinner attendance was drastically down from last year.
- h) **Emergency Advisory Committee**
Discussed the Regional Partnership program and what it will look like moving forward, as the Town of Coaldale has now dropped out from the program due to funding cuts. All documents will have to be amended to remove the Town of Coaldale from them and resign the agreement with the remaining 5 partners. Picture Butte is requesting an extension of the ACP grant to allow the group more time to build the program.
- i) **Carmangay Library**
Had a great summer in the Village with the Thursday library. Will be coming to Barons once per month moving forward.

New Business:

- a) **TELUS Agreement**
Council was presented with the proposed agreement with TELUS for their consideration. Discussion was held.
- b) **Memorandum of Agreement for the Canada Community Building Fund**
Council was presented with the proposed agreements for the Canada Community Building Fund. Discussion was held.

Motion made by Mayor Doell to approve and sign the Canada Community Building Fund Agreement as presented.

Carried unanimously

c) Fortis Franchise Fee

Presently the Village of Barons receives a 5% franchise fee. Each year, Council has the opportunity to change this rate. Discussion was held.

Motion made by Deputy Mayor Gorzitza to keep the franchise fee at 5% for the 2025 year.

**2 for, 1 against.
Motion Carried**

d) AB Municipalities Conference

As in previous years, Administration and a member of Council have attended the AB Municipalities Conference. Discussion was held.

Motion made by Mayor Doell to have Mayor Doell and Administrator Durell attend the AB Municipalities Conference.

**2 for, 1 against.
Motion Carried**

e) Ball Diamonds Redevelopment

Councillor Bishop would like Council to consider redeveloping the ball diamonds on the north end of the Village to residential lots. Discussion was held. Deputy Mayor Gorzitza says that it's something that the Village needs but doesn't believe that the Village can afford it right now given the needs of the water plant and sewer plants.

Motion made by Councillor Bishop to direct Administration to create a preliminary plan for the baseball diamonds for housing development including a high-level timeline to begin public consultation.

In favour: Councillor Bishop

Opposed: Deputy Mayor Gorzitza and Mayor Doell

Motion defeated

f) Repeal of Rental Policy

The Village currently has a policy which states that the Village will not rent out any municipally owned building or any tools. Discussion was held.

Motion made by Councillor Bishop to repeal the policy.

In favour: Councillor Bishop

Opposed: Deputy Mayor Gorzitza and Mayor Doell

Motion defeated

Motion made by Deputy Mayor Gorzitza to amend the motion to table a decision for further information.

In favour: Mayor Doell and Deputy Mayor Gorzitza

Opposed: Councillor Bishop

Motion Carried

Closed Session:

- a) Council Code of Conduct
FOIP ACT – 24(1)(b)(ii)**

Motion made by Deputy Mayor Gorzitza to go incamera to discuss the Council Code of Conduct as per FOIP Act – 24(1)(b)(ii) at 8:45 pm. Carried unanimously

In Favour: Deputy Mayor Gorzitza and Mayor Doell

Opposed: Councillor Bishop

Mayor Doell departed the meeting at 8:51 pm

Mayor Doell returned to the meeting at 8:53 pm

Deputy Mayor Gorzitza departed the meeting at 10:13 pm

Deputy Mayor Gorzitza returned to the meeting at 10:15 pm

Motion made by Mayor Doell to come out of camera at 11:07 p.m. Carried unanimously

Adjournment:

Adjournment of the meeting was at 11:07 p.m.

Mayor – Daniel Doell

Administrator – Jen Durell

**MINUTES OF SPECIAL MEETING OF COUNCIL
Of the Village of Barons
September 19, 2024**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor
Jen Durell, Administrator

Recording Secretary: Jen Durell, Recording Secretary

Call to Order: 1:54 am

Purpose of Meeting: **Agreement with D. & W. Johnson**
Council was presented with the final land agreement with D. & W. Johnson for signature. Discussion was held.

Motion made by Councillor Bishop to sign the agreement with D. & W. Johnson. Carried Unanimously.

Motion made by Councillor Bishop to direct Administration to consult with the project engineers regarding possible relocation of the east/west portion of the sewer road. Carried Unanimously.

Adjournment: Adjournment was at 2:02 pm

Mayor – Daniel Doell

Administrator – Jen Durell

**MINUTES OF SPECIAL MEETING OF COUNCIL
Of the Village of Barons
October 3, 2024**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor
Jen Durell, Administrator

Recording Secretary: Jen Durell, Recording Secretary

Call to Order: 12:59 pm

Guests: None

Purpose of Meeting: **Agreement with J. Groenenboom**
Council was presented with the final land agreement with J. Groenenboom for signature. Discussion was held.

**Motion made by Deputy Mayor Gorzitza to sign the agreement
with J. Groenenboom. Carried Unanimously.**

Adjournment: Adjournment was at 1:05 pm

Mayor – Daniel Doell

Administrator – Jen Durell

LICENSE OF USE

THIS LICENSE (the “License”) made as of the 24th day of September, 2024.

BETWEEN:

THE VILLAGE OF BARONS, Box 129, Barons, AB T0L 0G0

(hereinafter referred to as the “Licensor”)

ON THE FIRST PART

AND:

TELUS COMMUNICATIONS INC., (Reg No. BC1101218), a company incorporated pursuant to the laws of Canada, located at 1 - 15079 - 64 Avenue, Surrey, BC V3S 1X9

(hereinafter referred to as the “Licensee”)

ON THE SECOND PART

WHEREAS:

- A. The Licensor is the registered owner of lands legally described as (LINC: 0020040978)
LEGAL DESCRIPTION:

**PLAN 2605X
BLOCK 6
LOTS 39 AND 40
EXCEPTING THEREOUT ALL MINES AND MINERALS**

(hereinafter called the “Lands”); and

- B. The Licensee wishes permission from the Licensor to occupy and use a portion of the Lands for the purposes of telecommunications.

NOW THEREFORE THIS LICENSE WITNESSETH that in consideration of the fees to be paid by the Licensee to the Licensor and in consideration of the covenants and agreements to be performed by the Licensee the parties hereto agree as follows:

1. **RIGHT TO USE**

The Licensor grants to the Licensee, its respective heirs, executors, administrators, successors and assigns the right to use that portion of the Lands shown on the sketch plan attached hereto as Schedule “A” (hereinafter called the “License Area”) for as long as the License or any renewal thereof is in effect less one day.

2. **LICENSE FEE**

Upon execution of this License and during the first year of the Term (as hereinafter defined), the Licensee shall pay the Licensor a license fee (the "License Fee") in the amount of Three Thousand, Six Hundred Dollars (\$3,600.00), to be paid on the commencement of the License. This amount is to cover use of the License Area and to cover any and all power consumption by the Licensee. The License Fee payable by the Licensee to the Licensor for the rest of the Term will increase each year by two percent (2.0%) per annum. At the expiry of the initial term of this agreement there will be a further re-evaluation of the License Fee based upon the number of customers using the infrastructure. For every additional customer above 40 customers the Licensor will receive an additional Ten Dollars (\$10.00) per month for each additional customer.

3. **USE**

- a) The Licensor grants to the Licensee, its successors and assigns the right to place, construct, install, operate, maintain, repair, occupy, use, remove, modify and replace on, under and over the License Area (including any building structures situate upon and forming part of the License Area) equipment; anchoring mechanisms; cables; wiring; fibre; conduit and facilities for telecommunications, data transmission, power and grounding; underground ducts; support structures, including towers, satellite dishes and antennas; fixtures; equipment enclosures; including all other fixtures, chattels and/or improvements placed or installed by the Licensee on or within the License Area, and any related works (collectively, the "Equipment" and outlined on Schedule "B");
- b) On not less than forty-eight (48) hours prior written notice to the Licensor, remove trees or obstructions which might interfere with or create a danger to persons or the Equipment;
- c) Enter the Lands on foot and by vehicle, with or without machinery and equipment, for the purpose of reasonable access to and egress from the Equipment 24 hours per day 7 days per week as required by the Licensee for operational, general maintenance and emergency repairs purposes; and
- d) Generally to do all acts and work necessary and incidental to the foregoing or the business of the Licensee, its successors and assigns, including, without limitation, the right exercisable solely by the Licensee for itself or, as the case may be, on behalf of the Licensor to place, maintain, operate, repair, use and replace communications conduit, cable and appurtenant equipment and facilities within and throughout the building structure situate upon and forming part of the Lands.

4. **ADDITIONAL USE**

The Licensee shall not use the License Area for purposes other than those set out herein without first obtaining the written consent of the Licensor, such consent not to be unreasonably withheld or delayed.

5. **TERM**

This License shall be for a term of five (5) years (the "Term") beginning December 1, 2024 and ending November 30, 2029. The Licensor irrevocably grants the Licensee the option to renew the Term for one (1) period of five (5) years. The Licensee shall be deemed to have exercised the renewal options unless the Licensee provides the Licensor notice to the contrary thirty (30) days prior to the expiration of the Term or any renewal period.

The extension term will be subject to the same terms and conditions that apply during the initial Term except that the fee in the extension term shall be equal to the fee prevailing in the year immediately preceding the beginning of the extension term, increased by 10%, not seasonally adjusted, from start of the immediately preceding Term to the start of the extension term (using the same month for each start).

6. **COVENANTS OF LICENSEE**

- a) The Licensee shall comply with all lawful rules, regulations and by-laws of the federal, provincial and local governments and other authorities having jurisdiction with respect to the Licensee's use of the License Area;
- b) The Licensee shall not do, or permit to be done, anything which may damage or injure the License Area and the Licensee shall, at the Licensee's own expense, maintain and repair the License Area which may at any time be damaged as a result of such use;
- c) The Licensee shall not make any improvements to the License Area without the prior written consent of the Licensor, such consent not to be unreasonably withheld or delayed and any improvements made by the Licensee at any time during the Term of this License shall be at the risk, cost and expense of the Licensee and to the satisfaction of the Licensor;
- d) All property of the Licensee, at any time erected, laid, brought or placed upon the License Area shall be entirely at the risk of the Licensee in respect of loss, damage, injury, destruction or accident from whatsoever cause arising save and except due to the negligence of any officer or servant of the Licensor while acting within the scope of their duties or employment;
- e) The Licensee shall at all times keep the License Area in a sanitary, clean and tidy condition, in all respects to the entire satisfaction of the Licensor; and
- f) The Licensee will not carry on, do or allow to be carried on or done anything in the License Area that:
 - i) may be or become a nuisance to the Licensor or the public;

- ii) interferes with the use and operation of the Lands by the Licensor or the use of the Lands by the public;
- iii) damages the Lands or the property of any person using the Lands; and/or,
- iv) contaminates the Lands or any part thereof.

7. **INDEMNIFICATION/INSURANCE**

- a) The Licensee shall indemnify and save harmless the Licensor from and against all claims and demands, losses, costs, expenses, damages and injury including, without limitation, pollution or environmental contamination in any manner based upon, arising out of or connected with the existence of this License or breach of this License by the negligent acts of the Licensee, its servants, contractors, employees, members, guests, invitees or representatives except to the extent that such damage or injury is due to the negligence of any officer or servant of the Licensor while acting within the scope of their duties or employment;
- b) The Licensee will take out and maintain during the Term of this License a policy of commercial general public liability insurance against claims for bodily injury, death or property damage arising out of the use and occupancy of the License Area by the Licensee in an amount of not less Five Million Dollars (\$5,000,000.00) per single occurrence or such greater amount as the Licensor may from time to time reasonably require, naming the Licensor as an insured party thereto and shall provide the Licensor with a Certificate of Insurance and renewal of same; and
- c) The policy of insurance shall contain a clause requiring the insurer not to cancel or change the insurance to the adversity of the Licensor without first giving the Licensor 30 days' prior written notice and confirmation of this covenant shall be stated on the Certificate of Insurance to be provided by the Licensee's insurance broker or agent.

8. **ASSIGN**

The Licensee will not assign its interest in the License without the prior written consent of the Licensor.

9. **TIME**

Time shall be of the essence of this License.

10. **TERMINATION**

- a) This License may be terminated by the Licensee at any time on 90 days' notice without further liability if the Licensee determines, in its sole discretion, that it will no longer use the License Area or access rights for its intended purpose. Upon termination all prepaid rent shall not be refunded;

- b) The Licensor may terminate this License on 12 months' notice after the first Term of the License has ended;
- c) If the Licensee materially defaults under this License and such material default is not being diligently remedied within 30 days after notice (force majeure excepted), the Licensor may terminate this License on 30 days' written notice; and
- d) The Licensee shall remove all equipment upon expiration or termination of this License and the License Area shall be restored to its original condition, reasonable wear and tear excepted. The Licensee shall not be required to remove conduits or concrete foundations at the end of the Term.

11. **NOTICES**

That any notice required to be given under this License shall be deemed to be sufficiently given:

- a) If delivered, at the time of delivery; and
- b) If mailed from any government post office in the Province of Alberta be prepaid, by registered mail and addressed as follows:

- i) If to the Licensor:

THE VILLAGE OF BARONS
BOX 129
BARONS, AB T0L 0G0

Email: cao@barons.ca
Telephone: 403-757-3633
Facsimile: 403-757-2599

GST #: _____

- ii) If to the Licensee:

MANAGER, REAL ESTATE
TELUS COMMUNICATIONS INC.
1 - 15079 - 64 AVENUE
SURREY, BC V3S 1X9

Email: rightofway@telus.com

or at the address the party may from time to time designate, and the notice shall be deemed to have been received forty-eight (48) hours after the time and date of mailing. If, at the time of mailing the notice, the delivery of mail in the Province of Alberta has

interrupted in whole or in part by reason of a strike, slow-down, lock out or other labour dispute, then the notice may only be given by actual delivery of it.

12. **INTERPRETATION**

- a) That when the singular or neuter are used in this License they include the plural or the feminine or the masculine or the body politic or corporate where the context or the parties require;
- b) The headings to the clauses in this License have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this License or any provision of it;
- c) That this License shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, administrators and permitted assignees;
- d) This License shall be construed in accordance with and governed by the laws applicable in the Province of Alberta; and
- e) All provisions of this License are to be construed as covenants and agreements as though the words importing covenants and agreements were used in each separate paragraph.

TO EVIDENCE THEIR AGREEMENT, the parties have executed this License as of the date first above written.

TELUS COMMUNICATIONS INC.

Per:

Name: Allan Wong
Title: Senior Real Estate Manager, Land Solutions

THE VILLAGE OF BARONS

Per:

Name: Daniel Doell
Title: Mayor

SCHEDULE "A"

(License Area)



SCHEDULE “B”

(Equipment)

Equipment to be mounted to the existing tower at Barons Fire Hall including:

- 1 x PBAC 400
- 4 x standard Ubiquiti panels
- 1 x AC Nanobeam

VILLAGE OF BARONS

Reference: Council Meeting

Adopted By: Resolution

Number: 066

Prepared By: Laurie Beck

Date: September 10, 2019

Supersedes:

POLICY

Title: Village Owned Buildings

Policy Statement *

Only Village authorized personnel may use and work in Village owned buildings.

The Village of Barons will not permit or rent out any village owned buildings or allow the use of any tools held within said buildings to any private party.

The Purpose of This Policy is to:

To provide uniform guidelines on the external use of Village owned buildings.

Definitions: **Private Party** – means any rate payers of the Village of Barons, contractors or commercial/industrial businesses.

Responsibilities:

Procedures:

****** This policy is subject to any specific provisions of the Municipal Government Act, the Local Authorities Board Act or other relevant legislation.

Village of Barons
THE MONTH September, 2024
2024 Monthly Statement Ending: September 30, 2024

	<u>Revenue</u>	<u>Expenses</u>
Taxes	\$5,802.01	
General Administrative	\$700.00	\$10,914.63
Council		\$1,755.60
Fire Hall		\$407.19
Bylaw Enforcement		\$1,861.44
Shop		\$2,578.73
Roads and Streets		\$1,746.22
Water/Sewer/Garbage	\$22,582.73	\$10,377.70
Green Acres Requisition		
Recreation Facilities/Parks		\$1,222.66
Casual Wages/STEP		\$4,894.00
Legal		
FCSS Requisition		
Chinook Arch		
Requisition - School		
Bulk Water	\$485.00	
Auditor		
Xplornet	\$600.00	
Carwash	\$246.25	
Insurance		
ORRSC		
FortisAlberta Franchise	\$1,015.67	
Assessor		
MPC		\$285.00
Sewer Lift Project		\$48,720.10
Grants		762.76
ATCO Gas Franchise Fee	\$836.80	
Policing		
Treated Water - Nobleford		\$18,001.28
Total	\$32,268.46	\$103,527.31

Bank Balance - as of September 30, 2024	\$1,138,754.21
Outstanding Cheques (as August 31, 2024)	\$5,853.30
GIC	\$324,378.93

2024 Taxes Owing	\$77,822.25
Outstanding Taxes - Prior to 2024	\$8,894.17
Total Outstanding Taxes	\$86,716.42

VIA EMAIL
September 19, 2024

Mayor Doell
Village of Barons
Box 129
Barons, AB T0L 0G0

RE: Green Acres Foundation – Piyami Lodge Rebuild Support Request

Dear Mayor Doell:

I am reaching out to request a letter of support for the Green Acres Foundation – Piyami Lodge re-build project in Picture Butte.

Piyami Lodge, built in 1979, offers multiple levels of care for seniors, allowing them to age comfortably within their community. It is evident, however, that the facility is now in need of significant repairs. Environment plays a critical role in the well-being of our senior residents. Some conditions that are cause for concern are:

- Hallways and doorways are too narrow
- Bathrooms cannot accommodate more than one person at a time
- Failure of mechanical part of the building

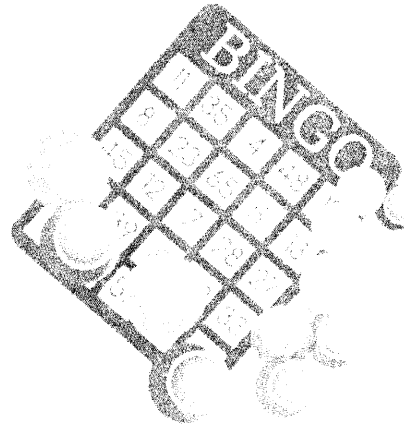
To combat this, Green Acres Foundation is actively advocating to the Government of Alberta for funding through the Affordable Housing Partnership Program to completely rebuild the lodge.

In order to assist Green Acres Foundation with this project, I would like to request a letter of support from your municipality. Please address the letter to Minister Nixon, with a copy sent to Green Acres Foundation, and your local MLA.

Sincerely,

GREEN ACRES FOUNDATION

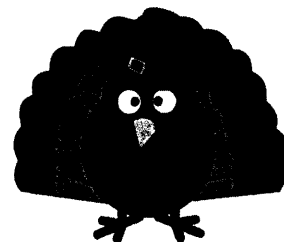

Jeff Carlson
Chair



September 13TH, 2024

On behalf of the members of the Barons Ag Society we would like to ask you to make a donation towards our annual turkey bingo being held November 23rd . This is one of our largest fundraising events but we do need help from people like yourself to make this event such a huge success. Donations in the form of cash, gift certificates, your logo'd merchandise or new items would be greatly appreciated.

Thank You for your consideration!



Village of Barons
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	October 8, 2024
Originated By:	Jen Durell, Chief Administrative Officer
Title:	Request for Donation – Ag Society Turkey Bingo
Agenda Item Number:	11(c)

BACKGROUND/PROPOSAL:

Council has been asked for a monetary donation for the upcoming Ag Society Turkey Bingo to take place on November 23, 2024. In the past Council has made donations to the Bingo in the amount of \$100.00.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This continues our ongoing support for the Barons Ag Society and specifically their annual turkey bingo.

COSTS/SOURCE OF FUNDING (if applicable):

Total cost is \$100.00, which is budgeted for. The current amount in the budget for donations to organizations is \$1,200.00 of which we have \$542.90 remaining.

RECOMMENDED ACTION:

1. Council consider the donation amount of \$100.00 as a gesture of goodwill and continued support for the Ag Society and their annual turkey bingo.

ENCLOSURES: Request for Donation Letter

Initials show support –

Reviewed By: CAO: Jen Durell

Village of Barons

Reference: Council Meeting	Adopted By: Resolution	Number: 073
Prepared By: Laurie Beck	Date: September 10, 2019	Supersedes: 053

POLICY

Title: Freedom from Harassment and Discrimination Policy

All new employees are required to read this policy at new hire orientation and acknowledge in writing that they have done so.

Definition: Harassment occurs when an employee is subjected to unwelcome verbal or physical conduct because of race, religious beliefs, colour, gender, physical or mental disability, age, ancestry, place of origin, marital status, and source of income, family status or sexual orientation. These are prohibited grounds under the Alberta Human Rights Act. Harassment and sexual harassment is also defined as any unwelcome interaction which directly or indirectly affects a person's job security, prospects of promotions or earnings and terms of employment.

Responsibility: All harassment is offensive and, in many cases, intimidates others. It is the responsibility of all staff to take immediate and appropriate action to report or deal with incidents of harassment of any type, whether brought to their attention or personally observed. Under no circumstances should a legitimate complaint be dismissed or downplayed, nor should the complainant be told to deal with it personally.

- Administration of the policy is the primary responsibility of the CAO.
- Employees with supervisory responsibilities are accountable for ensuring that employees in their areas are not exposed to violence, bullying, harassment or discrimination.

Guidelines: Types of behaviour which constitute workplace harassment include, whether indirect or explicit, but are not limited to:

- Any violent or threatening physical or verbal outburst or abuse;
- Sarcastic or derogatory remarks, jokes, innuendo or actions which undermine, demean,
- belittle or humiliate an individual or their ability or intelligence; or
- Yelling, screaming, swearing or similar behaviour aimed at intimidating, frightening,
- coercing or offending those at whom it is directed.

Types of behaviour which constitute sexual harassment can include, whether indirect or explicit, but are not limited to:

- Sexist jokes causing embarrassment or offence, told or carried out after the joker has been advised that they are embarrassing or offensive, or that, by their nature are clearly embarrassing or offensive;

- Leering;
- Display of offensive material of a sexual nature;
- Sexually degrading words used to describe a person;
- Drawing attention to a person's gender and having the effect of undermining the person's role in professional or business environment;
- Sexually suggestive or obscene comments or gestures;
- Sexual flirtations, advances, or propositions;
- Inquiries or comments about a person's sex life;
- Inappropriate touching, or
- Sexual assault.

Harassment does not include:

- The normal execution of supervisor or CAO's rights, such as the assigning of tasks, performance management and corrective action measures;
- Work conflicts;
- Difficult conditions of employment and professional constraints, such as having to learn a new task or technology; or
- Interaction between two consenting people.

Discrimination is behaviour that consists of differential treatment of an individual based on:

- Prohibited grounds;
- An action or policy that has an adverse impact on the individual on the basis of prohibited grounds; or
- The use of stereotyped images or language (including jokes and anecdotes) that suggest that all or most members of a group are the same, thereby denying their individuality as persons.

Prohibited Grounds include race, religious beliefs, colour, gender, physical or mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.

Bullying is mobbing, abuse, workplace aggression, violence, victimization and social undermining that is negative and can be persistent abusive behaviours:

- Social isolation (silent treatment);
- Rumours;
- Personal attack of a person's private life and/or personal attributes;
- Excessive or unjustified criticism;
- Over-monitoring of work;
- Verbal aggression;
- Withholding information;
- Trivial fault finding;
- Replacing proper work with demeaning jobs;
- Setting unrealistic goals or deadlines; or
- Negative physical contact (e.g. pushing, throwing objects).

Procedure: The Village of Barons is committed to investigating reported incidents of harassment, bullying or discrimination in a prompt, objective and sensitive manner, taking

necessary corrective action and providing appropriate supports. No individual shall be penalized in any way for making a complaint or giving evidence in a harassment investigation. The test to determine whether harassment has occurred is two-fold:

- Whether a person knew or ought to have known that the behaviour would be considered unwelcome or offensive by the recipient.
- The recipient found the behaviour offensive.

If an individual(s) believe they are being harassed, bullied or discriminated, they should:

1. Immediately tell the person that their behaviour is unwelcome and ask them to stop.
2. Keep a record of incidents (dates, times, locations, possible witnesses, what happened, your response). You do not have to have a record of events in order to make a complaint, but a record can strengthen your case and help you remember details over time.
3. Make a complaint. If, after asking the person to stop their behaviour, the behaviour continues, report the problem to one of the following individuals:
 - a) CAO
 - b) Mayor & Council for CAO Issues
 - c)

Dealing with a complaint:

1. Once a complaint is received, it will be kept strictly confidential. An investigation will be undertaken immediately, and all necessary steps taken to resolve the problem. If appropriate, action taken may include conciliation.
2. Both the complainant and the alleged harasser will be interviewed, as will any individuals who may be able to provide relevant information. All information will be kept in confidence.
3. If the investigation reveals evidence to support the complaint of harassment, the harasser will be disciplined appropriately. Discipline may include suspension or dismissal, and the incident will be documented on the harasser's file. No documentation will be placed on the complainant's file when the complaint has been made in good faith, whether the complaint has been upheld or not.
4. If the investigation fails to find evidence to support the complainant, there will be no documentation concerning the complaint placed in the file of the alleged harasser.
5. Regardless of the outcome of a complaint made in good faith, the employee lodging the complaint, as well as anyone providing information, will be protected from any form of retaliation (action taken against an individual in the form of retribution) by either co-workers or superiors as a result of their having made a complaint or having provided evidence regarding the complaint.

Discipline: Acts of harassment, bullying and discrimination will not be tolerated and will be responded to with appropriate disciplinary action, up to and including termination,

based on a thorough investigation of the incident and the surrounding circumstances. Such disciplinary action may include immediate termination, even if the person committing the act has committed no prior offences or engaged in previous acts of harassment. All individuals have the right to contact the Alberta Human Rights Commission to file a complaint of harassment/sexual harassment and can report any incident of assault that has occurred to the police.

Acknowledgment I acknowledge that I have read and understand Policy#73, Respectful Workplace (Freedom from Harassment, Bullying and Discrimination)

Print Name

Signature

Date

Workplace Harassment Incident Report

Name of complainant: _____

Telephone number: _____

E-mail address: _____

Supervisor: _____

Personal Statement

Please describe in as much detail as possible the harassment incident(s), including:

- The names of the parties involved
- Any witnesses to the incident(s)
- The location, date and time of the incident(s)
- Details about the incident(s) (behaviour and/or words used)
- Any additional details that would help with an investigation

Attach any supporting documents, such as emails, handwritten notes, or photographs. Physical evidence, such as vandalized personal belongings, can also be submitted. If necessary, you may use additional pages:

The Village of Barons takes every complaint of harassment/bullying in the workplace very seriously. You can assist in the investigation of the incident(s) by providing as much information and as many details as possible. The information contained within this report will be distributed to the parties directly involved in the investigation of the complaint. In order to preserve the integrity of the process and to maintain necessary discretion, I will not discuss this complaint with anyone other than those who need to know. By signing this report, you certify that the information herein is factual and accurate to the best of your knowledge.

Complainant signature: _____ Date: _____

This information is being collected under the authority of the Village of Barons for the purpose of investigating complaints filed and will be kept confidential under the Freedom of Privacy & Information Act (FOIP). If you have any questions about the collection of this information, contact the CAO, Village of Barons, Box 129, Barons, AB. T0L 0G0 Ph: 403-757-3633

Village of Barons

Policy

Reference: Council Meeting	Adopted By: Resolution	Number: 049
Prepared By: Laurie Beck	Date: October 13, 2015	Supersedes:

Title: Harassment Policy

Policy Statement:

The Village of Barons is committed to a healthy, harassment-free work environment for all our employees.

Purpose:

Provincial human rights legislation across Canada provides that every person has a right to equal treatment respecting employment without discrimination on the basis of any of the prohibited grounds set out in the applicable provincial statute and right to freedom of harassment in the workplace on the basis of any of the prohibited grounds.

Harassment may include, but is not limited to:

- Displaying racist, sexually explicit, humiliating or other offensive pictures or material.
- Unwelcome derogatory remarks, jokes, innuendoes or teasing about a person's body, sexual orientation, gender or race.
- Leering, suggestive staring or other gestures of a sexual nature.
- Physical contact such as touching, patting or pinching.
- Unwelcome sexual flirtations, advances or propositions.
- Any conduct, verbal, physical or by innuendo, that is likely to cause offense, humiliation or discomfort to any person.

The **workplace** is defined as buildings, offices, work sites, on-road vehicles and all locations where business is being conducted.

Harassing telephone calls made by an employee to another employee's home may constitute workplace harassment

Harassing behavior or conduct, which occurs outside the workplace, but has a negative impact on the workplace and/or relationships in the workplace, may also be considered workplace harassment.

What is "unwelcome"?

Unwelcome behaviors or conduct in this context means conduct which the person who is improperly conducting him/herself, either knows or ought to know is unwelcome. A person can signal discomfort in many ways. In addition to directly stating his/her displeasure, an individual may simply back away, indicate embarrassment, anger, avoidance, withdrawal or exhibit other physical or emotional signs.

A quick rule of thumb is to ask, "would I say or do this in front of my parents, spouse or children?"

All employees are responsible for conducting themselves in a way that ensures others are able to work in an atmosphere free from harassment. Harassment and other such conduct has the effect of unreasonably interfering with an individual's work performance and/or creating an intimidating, hostile or offensive working environment. Conduct, which constitutes harassment, contrary to applicable provincial human rights legislation, is strictly prohibited and will not be tolerated.

Procedure and Responsibility

Employees are encouraged to discuss their workplace concerns in a confidential manner with their immediate Supervisor. Once aware of incidents of harassment, management is responsible for taking appropriate action, in response. Ignoring such behavior could be viewed as condoning it and will be subject to disciplinary action. An individual subjected to harassment should:

- Tell the offender to stop. Inform the harasser that his/her behavior is unwelcome, that you find it uncomfortable and that it constitutes harassment under the company policy, as you perceive it. An individual may not realize that he/she is being offensive. An open and frank conversation may resolve the problem. Ask the person directly to stop this behavior or action. If the person refuses to cooperate, or if you are unable to take the above action
- Advise his/her Supervisor about the offensive behavior, without fear of reprisal.
- Make a written record of all incidents. Include the nature of the behavior, the times and dates of each event, what you said to the harasser to bring the matter to their attention and to get them to stop, and the names of any witnesses. The Human Resources Manager will ask for this information as part of the investigation.

Rights of Person Accused of Harassment:

Managers are responsible for ensuring that the rights of both the alleged victim and the alleged harasser involved in a harassment complaint are protected. A prompt and thorough investigation will be conducted to ensure fair and equitable treatment of all parties.

If the result of an investigation determines that false accusations have been deliberately or maliciously made, those responsible will be subject to disciplinary action, up to and including termination.

All information will be kept in the strictest confidence, except to the extent that disclosure is reasonably necessary to investigate the complaint. Access to information is otherwise limited to all except the investigation committee.

Both the employee who presented the complaint and the alleged offender will be given an opportunity to explain their perception of the events. They will be advised of the outcome of the investigation and told how the problem will be resolved as soon as possible.

If it is determined that the complaint is substantiated, a decision will be made as to any remedial action to be taken. If, as a result of an investigation, the complaint is substantiated, the offender or offenders will be subject to disciplinary action ranging from mandatory education and counselling, up to and including termination of employment.